

WILLIAM THOMAS TOWNER  
CONSULTING ARCHITECT  
603-604 MIDDLETOWN SAVINGS BANK BLDG.  
MIDDLETOWN, CONNECTICUT

February 24, 1943

Mr. Charles B. Atwater  
44 Vernon Street  
Springfield, Massachusetts

Re: Atwater Memorial Library

Dear Mr. Atwater:

It now becomes my privilege and pleasure to make my final report to you on the above project. I have today made a careful examination and inspection of every part of the building and find it complete in full accordance with the terms of the contract on the plans and specifications. The main contractor, the Paterson Construction Company and all of the separate contracts entering into the main contract have done one of the most satisfactory pieces work that I have ever had done and I have congratulated them all, both on your behalf as well as my own, for their splendid cooperation. As for the people of North Branford, I can only tell you what you already know, and that is that their feeling of appreciation, enjoyment and gratitude for your gift to them, knows no bounds. It seems as if every inhabitant in the town has stopped me at one time or another during the past nine months of the construction and expressed these sentiments heartily.

I am enclosing the final requisitions and bills, with the exception of those from Wolkins at Boston and the Gaylord Company of Syracuse, which have not, as yet, come to hand.

In the certificate of the Builders Service Bureau you will notice that I am withholding the sum of \$765.00 for the completion of the lawn area, until such time as it appears suitable to do a satisfactory job on that phase of the project. Perhaps in a month's time this may be accomplished.

I think a brief statement of the accompanying certificates will be in order at this time, as follows:-

1. Paterson Construction Co., Total & Final cost	\$ 17,117.20
2. Eastern Brick Co., " " " "	522.80
3. Builders Service Bureau Co., " " " "	3,865.00
4. Total and Complete Cost of Architect's and Management Services	<u>4,560.00</u>

Thus making a total for the building alone,

including the shrubbery yet to be done - - - - - \$ 26,065.00

To Mr. Atwater

Re: Atwater Memorial Library.

Page 2.

Of course the furniture is not included in the above, as I have yet to receive these statements.

Let me add that I have obtained satisfaction from all contractors that all bills for labor and material have been satisfied and that for a period of one year they guarantee to correct any observed defect on the building, upon notification by me.

I hold myself in readiness at all times to make personal visits to the building to see that everything is working out as planned.

As soon as I have the bills from Gaylord and Wolkins I will issue their certificates.

May I say, in conclusion, that you have a 100% quality product of which the people of North Branford and yourself may be justly proud? The writer is extremely grateful for the privilege of having served you in this connection, and offers to you the best wishes of himself and entire family for your happiness and health.

Yours very truly,

William Thomas Towner /s/

William Thomas Towner

WILLIAM THOMAS TOWNER  
CONSULTING ARCHITECT  
603-604 MIDDLETOWN SAVINGS BANK BLDG.  
MIDDLETOWN, CONNECTICUT

Re: Atwater Memorial Library Project.

Mr. Charles B. Atwater, Springfield, Mass.

To

William Thomas Towner, Architect.

For services rendered in connection with the above project, consisting of:- preliminary investigation, sketches, models, plans, specifications, securing Federal permission to build, awarding of contracts, general supervision and management of entire operation \$ 3,600.00

To reimbursements as follows:

Mileage for July to October, 1942, (8¢ per mile)	240.00
" " November - December, 1942	84.80
" " January - February, 1943	70.00
Fee to Engineer for site layout & utilities (pd. by WTT)	125.00
For special services of Concrete Inspector	275.20
Watchman's Services	50.00
Paid to Mrs. Doody for expenses	40.00
Special expenses to Boston, etc. on furniture	75.00
	<hr/>

\$ 4,560.00

To payments received to date

---

3,060.00

---

\$ 1,500.00